

**The Manager,  
PM SHRI GOVT SENIOR SECONDARY SCHOOL UJHANA  
VPO UJHANA, NEAR STADIUM, TEHSIL NARWANA  
HARYANA, JIND, 126116  
(M: 01684-298986)**

**SUBJECT: -FRESH AFFILIATION UPTO SENIOR SECONDARY LEVEL SWITCH OVER FROM OTHER BOARDS (ONLY SCHOOLS WHO ARE ALREADY AFFILIATED TO ANOTHER BOARD)-regarding.**

**Ref : Application No.: - WS-00014-2526 Dated:14/06/2024**

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey approval of the Board for Fresh affiliation upto Senior Secondary level Switch over from other Boards (only schools who are already affiliated to another Board) as per details given below :

<b>Affiliation No used as User ID for both OASIS and LOC/Registration System</b>	<b>520245</b>
<b>School No</b>	<b>44224</b>
<b>Password for OASIS and LOC/Registration Systems is same as that used for Affiliation Application.</b>	
<b>Affiliated for</b>	Senior Secondary School Examination Class 1 to 12
<b>Category</b>	Switch Over from Other Boards
<b>Period of affiliation</b>	01.04.2025 to 31.03.2030
<b>Year and Month From which admission can be taken in Class-IX/XI</b>	1 April,2025
<b>Year and Month in which first batch of Class-X/XII will appear in board examinations</b>	1 April,2027

The total number of section of the school shall be restricted to 17 (as per prescribed dimension) as per the number of class rooms reported and further increase of section shall be subject to specific approval of the Board on the basis of the request of the school as per Affiliation Bye Laws and subject to the availability of room size of greater than 500 sq ft.

**A. The school shall submit the following mandatory documents within 06 months from the date of grant of affiliation:-**

S.No	Mandatory Documents:
1.	Approval letter duly issued by the Competent Authority.
2.	Establishment letter duly issued by the Competent Authority.
3.	Building Safety Certificate in the prescribed format (APPENDIX - XI) of Circular No. 12/2022 dated 14.10.2022 available on the Board s website or as issued by a Competent Govt. Authority.
4.	Fire Safety Undertaking, the school shall submit a Fire Safety Certificate in the prescribed format (APPENDIX - XII) of Circular No. 12/2022 dated 14.10.2022 available on the Board s website or as issued by a Competent Govt. Authority.

5.	Safe Drinking Water and Sanitation Certificate as per the format (APPENDIX - XIII) of Circular No. 12/2022 dated 14.10.2022 available on the Board's website.
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**B. The school shall ensure the availability of the following infrastructure & facilities in the schools within 02 years of grant of affiliation :-**

1. Ramps at the entrance(s) as well as Ramps/lifts for CWSN, to access the upper floors of the school (in case of a multistoried school) (Circular No. CBSE/AFF-05/2023 dated 06.03.2023).
2. Separate toilets for CWSN, boys and girls and these should be provided on every floor (in case of multistoried schools) (Circular No. CBSE/AFF-05/2023 dated 06.03.2023).
3. Boundary Wall: Concrete boundary wall of not less than 6 ft. height, enclosing the school campus/site. Composite boundary walls which are partly concrete and partly grill/mesh/barbed wire below 6 feet will not be acceptable. If fencing/grill is required, then the same should be over and above 6 feet height.
4. Appropriate laboratory infrastructure for Secondary School (Composite Science Lab, Mathematics Lab, Computer Lab) and for Senior Secondary School (Composite Science Lab, Mathematics Lab, Computer Lab, Physics Lab, Chemistry Lab, Biology Lab.) (Circular no. CBSE/AFF-11/2022 dated 04.10.2022).
5. Well stocked library with adequate reading area. (Circular no. CBSE/AFF-11/2022 dated 04.10.2022).
6. Well-developed indoor and outdoor sports facilities. (Circular no. CBSE/AFF-11/2022 dated 04.10.2022).
7. Well-developed Digital Infrastructure (Circular No. CBSE/AFF-10/2023 dated 24.03.2023).
8. An operational website of the school may be ensured and upload Mandatory Public Disclosure As per appendix-IX of Circular No. 09/2021 dated 21.05.2021 and provide the revised link of the same.

**DEPUTY SECRETARY/JOINT SECRETARY (AFF.)**

**Note-**

1. The school shall follow all the provisions of Affiliation Bye-Laws- 2018, Examination Bye-Laws, circulars, guidelines, instructions and other amendments issued from time to time by the Board.
2. The School is required to apply online for extension of affiliation before its expiry along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
3. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
4. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
5. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.

*This is an electronically generated document. It does not need any signature.*

*To verify the authenticity of the document , please visit*

*(<http://www.saras.cbse.gov.in/saras/AffiliatedList/ListOfSchdirReport>).*

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